



# Request for Funds

<b>Date Needed:</b>	
<b>Amount Requested:</b>	\$
<b>Made Payable To:</b>	
	<input type="checkbox"/> Mail <input type="checkbox"/> Hold for Pickup

<b>Requested By:</b>	
<b>Department/Team#:</b>	
<b>Accounting Course/Team Control #:</b>	

Office Expenses – 5300		Class Expenses – 5400		Sport Expenses - 5500	
5301 Copier	\$	5401 Instructors	\$	5501 Officiating	\$
5302 Postage	\$	5402 Custodial Fees	\$	5502 Custodial Fees	\$
5303 Phone	\$	5403 Facility Rental Fee	\$	5503 Uniforms/T-Shirts	\$
5304 Office Supplies	\$	5404 Awards	\$	5504 Awards	\$
5305 Flyer	\$	5405 T-Shirts	\$	5505 Field Maint.	\$
5320 Prof. Fees	\$	5407 Contracted Services	\$	5506 Field/Gym Rental	\$
5330 PC Maint.	\$	5408 Program Supplies	\$	5507 Clock/Book	\$
5342 Mileage	\$	5410 Class Postage/Flyer	\$	5508 Equipment	\$
5399 Misc. Cost	\$	5420 Refreshments	\$	5511 Transportation	\$
		5450 Fundraiser Exp.	\$	5520 Refreshments	\$
		5499 Misc. Cost	\$	5521 Concessions	\$
NOTES:				5530 Coach/Clinicians	\$
				5531 Site Coordinator	\$
				5532 Tourney/League	\$
				5533 Contracted Service	\$
				5540 Custodial Supplies	\$
				5550 Fundraiser Exp.	\$
				5560 Sport Sponsorships	\$
		5599 Misc. Cost	\$		